

## SCHOOL AND COLLEGE NAME CHANGE

### **At School Level** (sequence to be determined by school):

- Proposal is approved by the faculty (including any appropriate committees of the faculty)
- Dean of School or College submits rationale and justification of the name change to the Academic Senate for review.

### **At Senate Level:**

- Proposal is reviewed by CPB (lead council) and relevant Councils as determined by Senate Chair.
- Other Councils submit reviews to CPB and Senate Chair.
- After the Councils' review, the proposal is submitted to the Cabinet for endorsement.
- If any Senate Council raises concerns, the proposal will be forwarded to the Divisional Assembly after Cabinet review. The Cabinet can otherwise act in lieu of the Divisional Senate Assembly.
- With the Provost's endorsement, proposal is sent by Chancellor/Provost (or designee) to UC Provost, Academic Council Chair, CCGA Chair, UCEP Chair, and UCPB Chair for systemwide review to assess whether the change is substantive and advise the Academic Council Chair. If substantive programmatic/curricular changes or substantial need for new resources are associated with the name change, the campus must follow the procedures for a reconstitution, found in Section IV of the [Compendium](#).
- If approved by Academic Council, President recommends approval to the Regents.

### Definition:

Simple Name Change: Is sought in order to accommodate popular and accepted changes in the nomenclature of an academic field or discipline (e.g., updated terminology used by current scholars in that area). A simple name change may not be used to accommodate substantial curricular changes or resource requirements of a School or College.

### Communication Process:

Final proposal is electronically sent by Divisional Senate Executive Director to:

- Provost

With electronic copy to:

- School Dean(s)
- Vice Provost, Academic Planning
- Associate Vice Provost, Academic Planning
- Divisional Academic Senate: Chair, Chair Elect, CPB Chair, CPB Analyst, Cabinet Analyst

For COHS actions, also copy:

- Vice Chancellor for Health Affairs
- Chief of Staff, Vice Chancellor for Health Affairs

Final proposal is electronically sent by Chancellor/Provost (Academic Planning) to:

- UC Provost
- Academic Council Chair
- CCGA Chair
- UCEP Chair
- UCPB Chair

With electronic copy to:

- Systemwide Academic Senate: Executive Director, CCGA Analyst, UCEP Analyst, UCPB Analyst
- UCOP Academic Planning: Todd Greenspan, Director; Chris Procello, CCGA Consultant
- Divisional Academic Senate: Chair, Chair Elect, Executive Director, CPB Chair, CPB Analyst