

IV.B. Transfer, Consolidation, Discontinuance, or Disestablishment of Graduate Degree Programs and Graduate Groups

In most instances, campus decisions on TCDD actions for graduate degree programs are final. There are two cases in which they may be subject to system-level review: 1) if the Divisional Senate is not appropriately involved in the campus process; or 2) if any systemwide implications are not satisfactorily addressed. CCGA and/or the Provost can request system-level review in either circumstance.

Details of the Process

1. Whether discovered through the *Five-Year Planning Perspective* process or by other means, the Provost notifies the campus of any concerns regarding potential adverse systemwide implications of a TCDD proposal and may request system-level review after campus review is completed.
2. As soon as CCGA learns of the proposed action, it considers systemwide implications and/or involvement of the Divisional Senate. CCGA conveys any questions or concerns in writing to the Divisional Senate and/or campus administration, with copies to the Provost and the Academic Council Chair.
3. CCGA notifies the Provost, with a copy to the Academic Council Chair, as to whether or not it wishes to review the TCDD proposal.

Final Steps When System-Level Review **Is Not** Required

4. If neither CCGA nor the Provost requests system-level review, then on approval of the Divisional Senate and campus administration, the Chancellor notifies the Provost, CCGA Chair, and Academic Council Chair of the TCDD action with a copy to the Divisional Chair. The campus decision is final, no system-level review occurs, and the review process is complete.

Final Steps When System-Level Review **Is** Required

5. If either CCGA or the Provost requests system-level review, the Chancellor, upon approval of the Divisional Senate, forwards the TCDD proposal to the CCGA Chair and to the Provost with a copy to the Academic Council Chair.
6. When actions involving graduate degree programs are likely to affect the functioning of associated undergraduate degree programs, CCGA refers the proposal to UCEP for review and comment.
7. CCGA completes its review of the proposal and reports its findings to the Provost with a copy to the Academic Council Chair.
8. If needed, the Provost works with the campus to resolve any systemwide issues identified in reviews by Academic Affairs, CCGA, and UCEP. CCGA must approve the final resolution.

9. The Provost notifies the campus, CCGA, and the Divisional Chair of final approval.

NOTE: If the graduate degree program proposed for discontinuance uses a degree title that is the only one of its kind on the campus, then additional reviews and approvals may be needed (see see II.C. *Undergraduate and Graduate Degree Programs with Unique Titles*).